



SALES · LETTINGS · MANAGEMENT · MORTGAGES

Park House (4<sup>th</sup> Floor) 22 Park Street Croydon CR0 1YE  
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### FEES TO TENANTS (NON VAT)

#### DEPOSIT:

A deposit equal to six weeks worth of rent is required to be paid at the beginning of the tenancy – this is calculated by dividing the annual rent by approx. x52 weeks, and then multiplying by x6 (weeks).

This is conditional on referencing and if the criteria for referencing are not met, the landlord may require a higher deposit; more details will be given at the relevant time.

#### CONTRACT FEE:

£120.00

Fees for drawing up and the tenancy agreement preparation

#### ADDITIONAL TENANT FEE:

£NIL

Additional fee for each additional tenant in the property

#### CREDIT CHECK FEE:

£50.00

All tenants will be subject to a credit check before the tenancy can go ahead

#### REFERENCING FEE:

£100.00\*

References include employer's reference and previous landlord if applicable

**\*Per Tenant for Referencing – STRICTLY NON REFUNDABLE!**

**(Even if Landlord or Agent cannot proceed)** Referencing will be sought through a credit reference agency.

#### GUARANTOR FEE:

£120.00\*

**\*Per Guarantor for Referencing – STRICTLY NON REFUNDABLE!**

**(Even if Landlord or Agent cannot proceed)** Referencing will be sought through a credit reference agency.

#### PET DEPOSIT:

£TBC

#### CHECK IN/ INVENTORY FEE:

£ variable (this is a 3rd party fee)

Inventory check out fees are dependent on factors such as the number of bedrooms and if the property is furnished or unfurnished - please contact us to discuss fees.

#### CHECK OUT FEE:

£ variable (this is a 3rd party fee)

Inventory check out fees are dependent on factors such as the number of bedrooms and if the property is furnished or unfurnished - please contact us to discuss fees.

#### CONTRACT RENEWAL FEE:

£100.00

Negotiating and Agreeing a renewal/extension to your tenancy (Tenant Share)

#### LOST KEY FEE:

£ variable - see attached or correspondence

#### LATE RENT RECEIVED CHARGES:

£50.00

#### CHANGE OF TENANT FEE:

£100.00 Admin + £Reference + £Contract fee

**Other additional costs are within your Tenancy Agreement - i.e. Legal eviction notices costs and other - Please read and refer to your contract to acknowledge -**

Please do not hesitate to ask us to explain any of the above to you.

Once we know your circumstance and how many tenants are applying for the property you are interested in, we can confirm the fees that could become payable. This will be emailed or printed out for you.

